

Holywell-cum-Needingworth Parish Council

Governance Working Party

Terms of Reference:

To review and, if necessary, update the structures and procedures of the Council in order to ensure that best practice continue to be adopted in the most straightforward and economical way possible, having regard to good, transparent communications with the community.

At the same time to consider in detail the benefits or otherwise of setting up a Parish Council Facebook page, any further possible moves towards a paperless Office and any further possible amendments/improvements to the new website. Also, to investigate, and, if necessary, recommend, the first steps towards updating the Village Plan and adapting it once again in line with current information.

This Working Party will have the power to consult with such bodies and individuals as it thinks fit in order to produce detailed recommendations to the Council within the next three or four months. (Final deadline May 2019 Full Council Meeting)

Membership

The core Working Party will consist of a maximum of 5 Members including the Chair and Vice-Chair. The Chairman of the Council will chair the Meetings. Other Members of the Council may be asked to prepare content on specific aspects of the work for the consideration of the Group.

The core Group should be made up of a mixture of both experienced and new Councillors and, bearing in mind those who have submitted their names for consideration, the following Councillors are proposed:

Cllr Michael Williamson: Chair

Cllr Sarah Mortlock: Vice-Chair

Cllr Colin O'Reilly

Cllr Sue Martin

Cllr Alan Holloway

