

**MINUTES OF A MEETING OF HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL
HELD ON TUESDAY 4th MARCH 2014 AT 7.30PM AT MILLFIELDS.**

PRESENT:

Cllr M Williamson (Chairman)
Cllr J Neish (Vice Chairman)
Cllr J Carter
Cllr G Fisher
Cllr R Fountain
Cllr A Holloway
Cllr E MacPherson
Cllr I Neve
Cllr C Pearce
Cllr A Whyte

Miss J Bowd (Parish Clerk)
Mrs H Sirot-Smith (Assistant to Parish Clerk)

IN ATTENDANCE:

4 members of the public.

162. APOLOGIES

Apologies were received from Cllr C Norman (holiday), Cllr C Border (personal) and Cllr R Inman (work).

163. DECLARATIONS OF INTEREST –

Personal

Cllr R Fountain – item 170.6 – Insurance for Village Hall – member of the VHT.

Cllr E Macpherson – item 170.6 – Insurance for Village Hall – member of the VHT.

164. MINUTES

RESOLVED:

That the minutes of the meeting held on Tuesday 4th February 2014 be signed by the Chairman as being a true and correct record. All in favour. (Proposed – Cllr Macpherson 2nd Cllr Holloway)

165. PUBLIC FORUM.

A resident spoke about his concerns over the cutting back of the brambles around the Falklands Walk/Engineers Wood as it may adversely affect the bumble bee population. Some species nest under the brambles and flowers provide vital nectar and pollen. He requested that there be no further cutting back of the brambles this year.

166. DISTRICT AND COUNTY COUNCILLOR REPORTS.

Report received from Cllr K Reynolds. No apologies received.

167. POLICING

167.1 To receive a Police Report.

Clerk advised that email notice received from December showed 4 crimes within the parish. Council discussed ways in which more up to date information could be received and displayed to residents.

167.2 Neighbourhood Policing Team – Any Issues and Concerns.

No issues arising.

167.3 To note the NHW co-ordinators as at 1st February 2014.

The list of co-ordinators was noted. Chairman commented that is very reassuring to have such a comprehensive list, covering nearly all roads in the village.

167.4 To note the Open Police Forum, Bluntisham – 6th March 2014.

No volunteers came forward.

168. CLERK'S REPORT.

The following meeting dates were noted:-

18th March 2014 – Consultation, Environment, Planning & Finance committees

1st April 2014 - Full Council

15th April – Annual Parish Meeting – discussion around holding meeting at VH instead.

15th April 2014 – Consultation, Leisure Facilities, Planning & Finance committees

Tractor Servicing.

All work now complete. Total cost £1660 plus VAT. Quote - £1278 plus VAT.

Etesia mower required transmission oil change under new directive from manufacturer and new drive belt cost above that quoted - £334.00

Items to report.

- Land at Meeting Lane has been tidied up to allow them to establish the full extent of the property.
- Practitioner's conference attended 28/2-1/3.
- Clerk has applied to HDC for permission to carry out tree work in conservation area and await response.

169. COMMITTEES

To note minutes of following committees:-

169.1 Leisure Facilities – Tuesday 18th February 2014.

RESOLVED:

That the minutes of the Leisure Facilities Committee be noted.

169.2 Planning & Finance – Tuesday 18th February 2014.

RESOLVED:

That the minutes of the Planning & Finance Committee be noted.

170. FINANCE & RISK.

170.1 To approve Accounts for Payment as at 4th March 2014.

RESOLVED:

That the accounts for payment total of £7,526.52 be approved. All in favour.

170.2 To ratify following expenditure under Clerks delegated powers:-

- (i) ESPO – Protective Gear for Tree Working Party - £53.35.

RESOLVED:

That the amount be approved. All in favour.

170.3 To receive and note the budget report as at 28th February 2014.

RESOLVED:

That the budget report be noted.

170.4 To note the Bank Reconciliation as at 31st January.

RESOLVED:

That the bank reconciliation be noted. All in favour.

170.5 To note the letter of confirmation of the precept for 2014/15.

RESOLVED:

The letter confirming Precept was noted.

170.6 To approve renewal of Village Hall Insurance policy 2014/15.

RESOLVED:

All in favour. (Proposed – Cllr J Neish 2nd Cllr Neve)

171. PLANNING.

171.1 To note the following application that has been withdrawn:

Application ref 1301896FUL: Demolition of outbuilding and erection of replacement to provide garaging, store, workshop with studio/home office. Willow House, Holywell Front, Holywell.

RESOLVED:

That the withdrawn application be noted.

172. ENVIRONMENT

172.1 To approve the Environment Strategy Annual Implementation Plan.

RESOLVED:

That the Plan be approved. All in favour.

172.2 To approve the tree work behind village hall for Arnolds Close resident.

RESOLVED:

That the works were approved. All in favour.

172.3 To consider quotes for tree works in St. John's churchyard, Holywell.

Clerk advised of quotes received – 4 companies approached of which only 2 to received. She is also still awaiting confirmation from HDC that there is permission to carry out the proposed tree works.

RESOLVED:

Clerk to clarify the works in specification. That job to be given to provider of lowest quote. All in favour. (Proposed – Cllr Williamson, seconded – Cllr Fountain)

173. VILLAGE HALL

173.1 To receive a report from the representative of the Village Hall Trust.

Successful turn-out to Trivia quiz was noted.

173.2 To note the minutes of the Village Hall Management committee of 16th January 2014.

The minutes were noted.

173.3 To note letter from The Overcote Management Company Ltd of 23rd February 2014.

The contents of the letter were noted.

173.4 To note the letter concerning the Music Festival 2014 dated 25th February 2014.

The contents of the letter were noted. There was some discussion over security at the event. Committee to keep the Parish Council advised of the arrangements made so that PC can check that they are at minimum equivalent to 2013.

173.5 To consider removal/position of planters in village hall car park.

ClIr Carter reported that 2 drivers had recently collided with the planter troughs in village hall car park. Request that troughs be removed. Discussion over how problem could be resolved.

RESOLVED:

That investigations will take place into possible options. Clerk to report back at next meeting. All in favour.

174. EMERGENCY PLAN

174.1 To receive a report on the updating of the plan.

Mr G Britton reported on what he has updated so far. He advised is due to meet with Clerk to discuss ideas and next stage. One suggestion was that Clerk has mobile phone provided by parish council specifically for emergency contact.

175. TIME BANKING

175.1 To consider report on Time Banking and agree any actions.

Report noted.

RESOLVED:

That matter be investigated further. Post information to attract residents to Annual Parish Meeting and discuss the possibility of setting one up a scheme. All in favour.

176. CORRESPONDENCE:-

To receive correspondence and agree any actions:-

176.1 To note correspondence confirming the new cycle way St Ives.

RESOLVED:

Noted.

176.2 To note the email from St Ives Town Council re 'working together'.

ClIr Williamson reported on meeting between himself, Parish Clerk and Mayor of St Ives TC. He confirmed that the letter sent to St Ives Mayor explaining the Parish Council's feelings/concerns over Gifford's Farm is to be on the March agenda of St Ives full council.

RESOLVED:

Noted.

176.3 To note the Area Road Safety Committee minutes 14th January 2014.

Cllr Macpherson reported on appendix which outlined cuts by CCC which would affect Road Safety.

RESOLVED:

Noted. Cllr Macpherson was asked to pass on concerns to committee about continuing problems with cars/bikes around the village. Clerk also requested that matter of motor-cross bikes going down Conger Lane to Meadow Lane be investigated. Also drainage on roundabout at end of Meadow Lane – large puddle often appears after a lot of rain.

177. ITEMS FOR REPORT ONLY.

- Cllr Macpherson queried when election of Chairman takes place.
- Cllr Holloway asked Clerk whether she had hear back from Drainage Board re Holywell riverbank repairs. He also asked whether any reply received from HDC planning re Councils concerns over the planning process/department. Clerk advised no replay had yet been received and that she will follow it up.
- Cllr Fountain thanked the Clerk for helping to resolve matter of the 2 cars parked in Village Hall car park.
- Cllr Neve reported that community energy bid was very successful - the quote received for his family offered a considerable saving.
- Cllr Williamson advised the council that he would not be standing for election as Chairman again next year. He suggested that nominations from anyone wishing to be considered as next Chairman for the Parish Council be submitted to the Clerk by 17th April if possible. Ballot will still take place as normal in May's Annual Parish Meeting if there is more than one candidate.

There being no further business the meeting finished at 8.47pm.

CHAIRMAN

DATE