

**MINUTES OF A MEETING OF HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL
HELD ON Tuesday 1st April 2014 AT 7.30PM AT MILLFIELDS.**

PRESENT:

Cllr M Williamson (Chairman)
Cllr J Neish (Vice Chairman)
Cllr C Border (item 182 onwards)
Cllr J Carter
Cllr G Fisher
Cllr R Fountain
Cllr A Holloway
Cllr R Inman (item 185 onwards)
Cllr C Norman
Cllr I Neve
Cllr C Pearce
Cllr A Whyte

Miss J Bowd (Parish Clerk)
Mrs H Sirot-Smith (Assistant to Parish Clerk)

IN ATTENDANCE:

1 member of the public.

178. APOLOGIES

Apologies were received from Cllr E MacPherson (holiday).

179. DECLARATIONS OF INTEREST –

Personal

Cllr C Pearce – item 187.1 – planning application at 10 St Johns Close – knows applicant.

Cllr I Neve – item 187.1 – planning application at 10 St Johns Close – knows applicant.

Cllr R Fountain – item 189.4 – car park signs for Village Hall – member of the VHT.

Cllr A Holloway – item 189.4 – car park signs for Village Hall – member of the VHT.

Cllr A Holloway – item 191.6 – new direction signs to Ferry Boat – resident of Holywell.

180. MINUTES

RESOLVED:

That the minutes of the meeting held on Tuesday 4th March 2014 be signed by the Chairman as being a true and correct record. All in favour.

181. PUBLIC FORUM.

A resident spoke about item 191.6.

182. DISTRICT AND COUNTY COUNCILLOR REPORTS.

Cllr P Bullen reported that full council meeting at Shire Hall on Tuesday. Motion put forward by independent panel to increase Councillors remuneration by 13%, this was rejected and an alternative proposal supported a 1% increase with a further reduction to allowances saving CCC £30,000. Council Tax increased by 1.99%. Motion put forward for investigation into outstanding matters relating to the Guidedbus project was rejected. Should receive £500 million for housing developments in Cambridge City and South Cambs over the next 5-10 years. Looking at ward boundaries with aim of reducing the number of councillors in Shire Hall.

Report received from Cllr R Carter. Email noted:-

- Huntingdonshire Online now launched – sends monthly newsletter to subscribers. Suggested putting details in next Villager magazine for residents to register.

- Senior management restructure continuing.
- Community Chest fund application closing date – 9th May.
- Will give the council feedback on Morrisons' planning application after meeting next Monday.

Cllr Terry Rogers also advised that the restructuring of management continued with senior posts now being advertised externally.

Development Panel meeting on 7th will include the Morrisons application, he is sitting on the section 106 panel.

183. POLICING

183.1 To receive a Police Report.

Clerk advised that she had contacted local police about receiving more detailed report on crimes within the village as St Ives do. Sgt Street advised that this is not possible but that he will attend PC meeting on 6th May.

Neighbourhood Watch meeting on Thursday 8th May in Village Hall pavilion.

183.2 Neighbourhood Policing Team – Any Issues and Concerns.

No issues arising.

184. CLERK'S REPORT.

The following meeting dates were noted:-

8th April 2014 – Consultation, Leisure Facilities, Planning & Finance

15th April – Annual Parish Meeting- The Pavilion, Village Hall

6th May 2014 - full council (Annual meeting of Parish Council)

Items to report.

- 7/3/14 Emergency tree work in cemetery. A tree next to the centre footpath had to be felled as the roots had lifted causing the tree to lean at an angle of approximately 30 degrees. Tree surgeon confirmed need for it to be felled immediately as it was a risk to visitors.
- Also tree Mill Way cemetery to right of gate nearest Holywell – 3-way union split. Cost for both trees £185.
- Registration number for van (1 of 4) collecting motor cycles using Conger Lane reported to Police ref 10032014/182. Local officer sent to investigate no further action unless caught on site on public footpath.
- Chairman has accepted an invitation to the opening of Field Lodge, London Rd on 3rd April 2014.
- Electricity failure Millfields 11/12th March - Fire alarm engineer called plus electrician to replace breaker/locate fault.
- Agenda and minutes for Annual Parish Meeting will be emailed out on 10th April. Notices have been put in Parish notice-boards, The Herald, Village Hall, PC website. Community groups emailed an invitation to attend.
- Boat, Holywell Front, was finally moved on Saturday 22nd March. Clerk is in receipt of a letter from owner dated 16th March offering his sincere apologies. He does note that there is no sign stating no mooring and that the pub had no objection to the boat being left for a period of a 'few weeks'.
- Community Right to Bid – application received by HDC decision expected by end of April 2014.
- Aggressive door to door sales/collector reported to Police following complaint from resident 26th March 2014.

The Chairman offered thanks to the Clerk on behalf of the council for all the work carried out over the last month.

185. COMMITTEES

To note minutes of following committees:-

185.1 Environment – Tuesday 18th March 2014.

RESOLVED:

That the minutes of the Environment Committee be noted.

185.2 Planning & Finance – Tuesday 18th March 2014.

RESOLVED:

That the minutes of the Planning & Finance Committee be noted.

186. FINANCE & RISK.

186.1 To approve Accounts for Payment as at 31st March 2014.

RESOLVED: That the accounts for payment total of **£11060.00** be approved.

All in favour.

186.2 Resolved: To ratify following expenditure under Clerks delegated powers:-

- (i) ChapSmiths skip for cemetery - £85.00

RESOLVED:

That the amount be approved. All in favour.

- (ii) K Perryman – plumbing at Millfields and garden plot tap £80.00

RESOLVED:

That the amount be approved. All in favour.

- (iii) CW Electrical – faulty fire alarm Millfields £40.00

RESOLVED:

That the amount be approved. All in favour.

- (iv) C Harvey – electrical fault Millfields £35-00

RESOLVED:

That the amount be approved. All in favour.

186.3 To receive and note the budget report as at 27th March 2014.

RESOLVED:

That the budget report be noted.

186.4 To note the Bank Reconciliation as at 28th February 2014.

RESOLVED:

That the bank reconciliation be noted. All in favour.

186.5 To approve repayment of funds to Relief in Need charity.

RESOLVED:

The repayment of £200 into the Relief in Need charity account was approved.

186.6 To consider request from Bluntisham Parish Council to use the 'spiker' stored at Millfields.

Cllr Pearce advised if they borrow it, someone should check the machine before it goes and when it is returned. They need to agree that if they damage it, either in transit or in use, they are liable to pay for repairs/replacement. Also need to ensure that it is not going to be required by our grounds staff during the period in which they are borrowing it. Clerk advised that she has checked that it is covered by our insurance and she has the details of theirs.

RESOLVED:

That the machine be offered to borrow at a cost of £100 for no more than 3 days. To be checked by PC's grounds men both before and after and any damage to be paid for by Bluntisham PC. Also that groundsman checks if training is required on use. (Proposed – Cllr Holloway, seconded – Cllr Fountain) 6 in favour. 3 against.

186.7 To agree virement of funds between budgets for 2013/14 as recommended by RFO.

RESOLVED:

6 budget lines in excess,

Common land to be cleared from Grounds equipment purchase.

Community engagement, £1250 from QDJ funds with balance from Recreation grounds.

General admin, Miscellaneous and Parish Maintenance work cleared from Millfields.

Village Hall, from Garden Plots

That the amounts be vired as recommended by the Clerk. All in favour.

Noted that Teen Shelter has now been completed – including concrete base.

187. PLANNING.

Cllr Pearce and Cllr Neve declared a personal interest in the following item.

187.1 To consider the following planning applications received:

- (i) Application ref: 1400248FUL Single storey and rear extension.
10 St Johns Close, Needingworth

Chairman advised that an objection had been registered by a neighbour that the proposed extension will block out the light from their conservatory. No other comments received. Noted that it is large in comparison with property. Very similar to that put on no. 22 on opposite corner.

RESOLVED:

That application be accepted. (Proposed – Cllr Holloway, seconded – Cllr Inman) 5 in favour, 3 against.

187.2 To note the emails concerning the proposed Morrisons development, Harrison Way.
The comments were noted.

187.3 To note the reply from HDC relating to planning issues raised by members.
Email from Andy Moffat was noted.

188. ENVIRONMENT

188.1 To agree action to take at war memorial site re tree removal and installation of memorial garden.

Proposal from Clerk was noted.

RESOLVED:

Clerk to put a notice on the tree to state council's intentions and see if anyone has any information about why it was planted and by whom, and check that there are no objections from residents. All in favour

188.2 To approve request for use of Parish Land for fun run – H.S.A.

Assistant Clerk reported that route has now changed and will not include the Falklands Walk, or any other part of PC owned land. Police have been notified of route and residents concerned will be written to so that they are aware of event date and time.

188.3 To note the local Highway Improvement panel results 2014-15

Email from Greg Wiseman noted. Consideration given to location of new speed sign. Permission given to clerk to proceed as required with proposed plans to be brought to May meeting.

188.4 To consider removal of Willow Tree from outside of Spring Cottage, Holywell Front.

Clerk advised that she has received letter from resident advising that council had given her permission to carry out pollarding work in 2011.

RESOLVED:

That no further action be taken. Keep it under review.

188.5. To note CCC grass cutting schedule 2014.

Schedule noted.

Clerk confirmed areas covered as shown on map. Need depends on weather conditions which affect growing rate of vegetation.

189. VILLAGE HALL

189.1 To receive a report from the representative of the Village Hall Trust.

Cllr Williamson reported that the Premises Working Party would be meeting shortly to discuss advise received from solicitors with a view to reporting to May meeting of the Parish Council.

Cllr Fountain reminded that management committee still seeking new secretary.

189.2 To note the minutes of the Village Hall Management committee of 13th February 2014.

The minutes were noted.

189.3. To consider requests to use the playing field:

(i) By hirer to use for erection of bouncy castles at children's party.

RESOLVED:

That request be granted. All in favour.

(ii)By Needingworth Scouts for a fun day.

RESOLVED:

That request be granted. All in favour.

189.4. To consider additional car parking signage at village hall site.

Cllr Fountain advised that been problem with residents using Overcote Lane car park to near-permanently park their cars. Cllr Fountain requested that a sign be put on the fence to the Bowls Club stating that car park solely for use of visitors to Overcote Lane playing field and Village Hall. NOT for residential parking. Cllr Pearce suggested it states No overnight parking. Allow residents to use in the day.

RESOLVED:

That no decision to be made yet – exact wording for sign to be agreed at next meeting.

189.5. To receive a verbal report on plans for Music Festival 2014.

Cllr Holloway confirmed that he has personally delivered license application form. He advised that there will be 2 constables and 2 specials on duty unless any problems when back up can be requested.

190. RIVER BANK

190.1 To receive a report on the riverbank Holywell Front.

Clerk reported on her conversation with a representative for the Environment Agency. He is happy for her to initially submit a hand-drawn sketch of proposed plan for sloping of riverbank. He suggests sloping could cause further erosion probably into little bays, and he thinks it would be a shame to take out what is already there and spoil it for boat users. It was noted that this is not an official mooring site.

RESOLVED:

Apply to Environment Agency for permission to remove existing revetment and slope the bank so allowing it to revert to natural bank. Clerk to get costings for work. Further report to be made to May meeting. All in favour.

191. CORRESPONDENCE:-

To receive correspondence and agree any actions:-

191.1 To note correspondence Bidders shortlisted for older peoples' healthcare C&P CCG Engagement.

Noted.

191.2 To note reply from CCC Economy, Transport and Environment regarding the Guided Busway.

Noted.

191.3 To note minutes of Cambridgeshire Future Transport meeting 4th February 2014.

Noted.

191.4 To note the letter from Co-operative Bank dated March 2014.

Noted. Clerk recommended that council consider spreading risk by placing some funds with another financial institution.

191.5 To note the press release relating to the Ouse Washes

Noted.

191.6 To note resident's email concerning traffic and signage: Holywell Front

Noted. The Chairman advised that council has previously been through this process to obtain a brown sign, but this was rejected. No financial support was forthcoming at that time from the Ferry Boat pub. Cllr Holloway pointed out that houses along the Front are at least set back a fair way from the road, whereas the properties along Back Lane are mainly right next to the road. Clerk to request that Highways repaint white lines to show main flow of direction for traffic.

191.7 To note request to support Sevenoaks Council's proposal under the Sustainable Communities Act.

Council happy to support Sevenoaks council.

191.8 To note reply from St Ives Town Council re Gifford's Farm

Letter from St Ives Town Council was noted. Letter by Chairman in response was shared with the council. Agreed that letter to be sent in its present form. All in favour.

192. ITEMS FOR REPORT ONLY.

- Cllr Holloway. Potholes along Mill Way dangerous on left hand side. Reported 2 near accidents by traffic lights at Busway crossing.
- Clerk advised that had an email of thanks from Holywell School for allowing use of facilities at Millfields for cross country practise and football tournament.
- Chairman drew attention to opening of Quay Old Riverport in St Ives.

There being no further business the meeting finished at 9.15pm.

CHAIRMAN

DATE